## PROCESS OF EXAMINATION

- ➤ After receive the payment from the school for the enrolment of students, within 15 days OMR and question papers will be sent through cargo or courier For the Frist level Exam, first level examination will be in won Centre under their school teachers monitoring
- ➤ From the School needs to send someone to receive the papers from the courier or cargo
- Once received the papers, immediately schools needs to conduct examination
- ➤ While conducting the examination individual student photos live photos and videos needs to send through Whats App mail or telegram to IBO official Whats App number in order to provide their photographs in their certificates.
- ➤ Immediate after examination needs to send OMR sheets along with question paper to the IBO address.
- ➤ IBO will be announce the examination result as pdf within a 15 working days.
- ➤ There is a chance to correct the name in the PDF which are the name written by the students in OMR sheet. School needs to confirm the name weather it's correct or not. Once it's confirm certificate process will be started. Once the certificates process started there is no chance to edit the name are spelling mistake.
- ➤ Certificate medals mementos will be sent to the school through cargo or courier within a 30 working days